



## ROLE PROFILE

# EVENTS VOLUNTEER

In this role you will be attending and supporting Helen & Douglas House fundraising events at a variety of locations across our region.

**RESPONSIBILITIES:** *will vary between events, but typically can include*

- Welcoming participants and spectators to event sites and locations.
- Supporting the event manager with set-up and pack down of the event.
- Providing information to participants and spectators.
- General support during the event support.
- Supporting participants around the event, such as marshalling, cheering, or handing out refreshments.
- Checking in and registration of participants or their baggage.

## TIME COMMITMENT

- Events are ad hoc throughout the year and usually held on a weekend to maximise participation.
- Your time commitment on the day can be flexible to fit around your availability. Generally, they can be between 3 and 6 hours long.
- You can sign up to volunteer at as many events as you like as and when they come up through the year.

## **EXPERIENCE & TRAINING**

- The Events Team will provide information on what support is needed ahead of each event and on the day.
- No previous experience or skills are required, just a willingness to pitch in with whatever is needed on the day.
- Uphold and reflect our organisational values at a public event.

## **QUALITIES REQUIRED**

- An enjoyment of working with people and in teams.
- Good communication skills and a friendly and approachable manner.
- Passion and enthusiasm, honesty and reliability
- Good organisational skills

## **BENEFITS**

- Meeting a variety of new people as well as develop skills and gain new experiences.
- A huge sense of satisfaction in knowing you are helping others and making a difference.
- Volunteers are entitled to claim travel expenses and refreshments are provided during your shift.